



## BREAM BAY COLLEGE BOARD OF TRUSTEES

Meeting held in the Board Room  
5.00pm Wednesday 10 September, 2025

### MINUTES (PUBLIC BUSINESS)

INVITED: S. Gordon, A. Bird, N. Pirihi, J. Cosgrove, J. Harvey, Emma Scobie-Jennings and Robyn Ruha.

INVITED: N. Donaldson and S. Molloy

KARAKIA: Nil

APOLOGIES: M. Ashby

MOTION: "That the apology be accepted."

Moved: J. Cosgrove  
Seconded: J. Harvey  
All in favour  
**CARRIED**

#### MATTERS OF DIRECT CONCERN:

Item 1: Confirmation of Agenda Items

Item 2: The Chairperson called for any conflict of interest pertaining to any meeting agenda items as posted.

Yes – in-committee business

#### IN-COMMITTEE BUSINESS: Time: 5.01pm

*"That in terms of Section 47 of the Local Government Official Information and Meetings Act 1987 the public be excluded from the remainder of the meeting because it wished to discuss matters relating to the students and/or staff members for the reason that discussion of these matter in reason that discussion of these matter in public would infringe the privacy of a natural persons under Section 9(s)(a) of the Official Information Act 1982"*

Moved: S. Gordon  
All in favour  
**CARRIED**

*"That the Board resolves that pursuant to section 48. (5). & (6) of the Local Government Official Information and Meetings Act 1987 S. Molloy (Deputy Principal) and N. Donaldson (Minutes Secretary) be permitted to remain at this meeting after the public has been excluded."*

Moved: S. Gordon  
All in favour  
**CARRIED**

5.32pm *The meeting moved out of in-committee business*

MOTION: "That the meeting move out of in-committee business."

Moved: S. Gordon  
All in favour  
CARRIED

MOTION: "That the decisions made in in-committee be approved."

Moved: S. Gordon  
All in favour  
CARRIED

PUBLIC BUSINESS:

MINUTES OF THE PREVIOUS MEETING:

MOTION: "That the minutes of the last general meeting of the Board of Trustees held on Wednesday 6 August, 2025 be signed as a true and accurate record of the meeting be approved."

Moved: N. Pirihi  
Seconded: J. Harvey  
All in favour  
**CARRIED**

MOTION: "That the minutes of the last Finance meeting of the Board of Trustees held on Wednesday 6 August, 2025 be signed as a true and accurate record of the meeting be approved."

Moved: S. Gordon  
All in favour  
**CARRIED**

MATTERS ARISING FROM PREVIOUS MINUTES:

**CORRESPONDENCE:**

INWARDS:

13 August	PPTA	Preliminary Notice of Strike Action
17 August	PPTA	Notice of Strike Action
21 August	SchoolDocs	Advisory Thursday 21 August
15 August	Whangarei District Council	Ruakākā Wastewater plan

OUTWARDS:

MOTION: "That the public business inwards correspondence be accepted and the outwards (nil) correspondence be approved."

Moved: A. Bird  
Seconded: N. Pirihi  
All in favour  
**CARRIED**

MATTERS ARISING FROM CORRESPONDENCE: Nil

**PRINCIPAL'S REPORT**

MOTION: "That the Principal's report (PUBLIC) to the Bream Bay College Board of Trustees September, 2025 be accepted."

Moved: J. Cosgrove

Seconded: E. Scobie-Jennings

All in favour

**CARRIED**

MATTERS ARISING FROM PRINCIPAL'S REPORT:

**Action: J. Cosgrove** Look into warranty for pool painting

## FINANCIAL REPORT/S

Audit Completion Report Year ended 31 December 2024

### JULY 2025

July Governance Report (Ed Services)

July Management Report (Ed Services)

Visa

MOTION: "That the Governance Report (Ed Services) July, 2025 be accepted."

Moved: N. Pirihi

Seconded: J. Harvey

All in favour

**CARRIED**

MOTION: "That the Management Report (Ed Services) July, 2025 be accepted."

Moved: N. Pirihi

Seconded: J. Harvey

All in favour

**CARRIED**

MOTION: "That the following visa payments be approved for July 2025

Cosgrove \$723.18 Whimp \$2980.98

Moved: S. Gordon

All in favour

**CARRIED**

MOTION: "That the Board of Trustees approve the audit engagement with BDO Northland Audit Limited for the years ending 31 December 2024 to 31 December 2026."

Moved: S. Gordon

All in favour

**CARRIED**

## AGENDA ITEMS

### ITEM 1: PROPOSED DATE CHANGE FOR OCTOBER MEETING

MOTION "That the Board of Trustees agree to moving the October Full Board meeting from Wednesday 15 October, 2025 to Tuesday 14 October, 2025."

Moved: A. Bird  
Seconded: E. Scobie-Jennings  
All in favour  
**CARRIED**

**ITEM 2: ELECTRONIC MOTION RATIFICATION**

**MOTION:** "That the electronic motion 'That a plain black Le Faitaga (formal Lava Lava) be added to the school uniform option be approved' be ratified."

Moved: S. Gordon  
All in favour  
**CARRIED**

**KARAKIA:** Nil

Meeting closed: 6.10pm

Next meeting: Tuesday 14 October, 2025

Chairperson 

Date: 14/10/2025