

Non-Teaching Position Application Form

Post or email application to: Insert physical address and/or email address here

Position applied for:

Personal Details

Surname				
Given names				
Preferred name				
Address				
Contact details	Home		Work	
	Mobile		Email	

Present position

Business/organisation				
Date appointed				
Position title				
Can we contact your current employer about this position?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Educational Qualifications

Type of qualification	Received from	Date received

Confirmation

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.	Yes	No
2	I am legally entitled to work in New Zealand in the role applied for (i.e. as a New Zealand or Australian citizen/permanent resident or holder of a current and valid work visa or residence visa).	Yes	No
3	I am currently registered to teach in New Zealand.	Yes	No
4	In accordance with the Privacy Act 2020, I authorise the board of trustees to obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board	Yes	No
5	STUDENT SAFETY - Cross out the statement that doesn't apply to you.		
	<ul style="list-style-type: none"> I have never been the subject of a complaint about the safety of a student. 		
	<ul style="list-style-type: none"> I have been the subject of a complaint about the safety of a student. Please give dates and details: 		
6	OFFENCES AGAINST THE LAW - Cross out the statements that don't apply to you.		
	<ul style="list-style-type: none"> I have never been convicted of an offence against the law (excluding minor traffic convictions). 		
	<ul style="list-style-type: none"> I have no pending charges of an offence against the law. 		
	<ul style="list-style-type: none"> I have been convicted of an offence against the law. Please give dates and details: 		
<ul style="list-style-type: none"> I have pending charges of an offence against the law. Please give dates and details: 			
7	I know of no reason why I would not be suitable to work with children or young people.	Yes	No

Applicant signature		Date	
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Referees

Please provide the names and contact details of three referees below. Referee reports are confidential to the board. Referees will only be contacted for candidates who are shortlisted.

Referee 1

Full name				
Position				
Relationship to applicant				
Contact details	Home		Work	
	Mobile		Email	

Referee 2

Full name				
Position				
Relationship to applicant				
Contact details	Home		Work	
	Mobile		Email	

Referee 3

Full name				
Position				
Relationship to applicant				
Contact details	Home		Work	
	Mobile		Email	